

BURY CINE SOCIETY

CONSTITUTION

1. a) The Society shall be known as BURY CINE SOCIETY
b) It shall be a non-profit making concern.
2. The Objects of the Society are :-
 - a) To encourage and facilitate the production of amateur films, videos and Audio-Visual sequences (known collectively as films) as a hobby, both individually and as a group member.
 - b) To encourage and facilitate the showing of said films to fellow members and enthusiasts.
 - c) To improve technical knowledge of film-making and equipment by discussion, talks, lectures, and activities.
 - d) To promote awareness of amateur film-making and provide enjoyment in the local community, by provision of public shows of members' films to local clubs, institutions, and organisations upon request.
3. Membership of the Society shall be open to all applicants who agree to abide by its constitution.
 - i) Applications shall be made in writing by filling in the Society's Application For Membership Form.
 - ii) Formal approval will be made at the next arising committee meeting, but in the meantime provisional membership will apply forthwith.
4. a) The business and running of the Society shall be managed by a committee consisting of a Chairperson, Secretary, Treasurer, Syllabus Secretary, and two other ordinary members.
 - b) In the circumstances of few members, or members unwilling to be on the committee, then two or more of the above positions may become the domain of fewer individuals - i.e. posts will merge.
 - c) The elected committee will have the power to co-opt other members as necessary up to a maximum committee total of ten members. The co-opted members will have voting rights only for matters for which they were co-opted.
 - d) The committee shall be elected at the Annual General Meeting (to be held in August) and hold office for one year. Members can stand for re-election at the AGM.
 - e) Nominations for posts can be made before, and at, the AGM.
 - f) The quorum for a committee meeting shall be half its membership, and must include one of the three main officers - Chairperson, Secretary, or Treasurer.
5. The Subscription shall be set at the AGM. The rates may only be changed at an AGM by the majority agreement of two-thirds of the members present. In the event of an Annual Subscription being applied this would become due on 1st September.
6. The Society shall not be run for the private profit of a member or group. Any balance at the end of the year shall be carried forward and devoted to the pursuance of the objectives of the Society. The officers and members shall not receive payment directly or indirectly for their services, or for other than legitimate expenses incurred in pursuing the objects of the Society.

7. If an Annual Subscription remains in arrears for more than eight weeks from its due date, membership shall be deemed to have lapsed and the 'member' will lose all Society benefits. He or she will only be allowed to continue attendance at the discretion of the committee until a renewal fee is paid.

8. The Annual General Meeting (AGM)

1) Election of a Committee

a) Nominations for committee positions (officers and members) shall be given to the Secretary either before, or on, the day of the AGM.

b) If no nominations are received beforehand, the Chairperson can request verbal nominations at the AGM; but the nominee must be present at the meeting to indicate acceptance of the nomination and a willingness to stand.

c) Nominations must be proposed and seconded by qualified members; the nominee must have attended at least 25 weekly meetings prior to nomination and also declare his/her willingness to stand for the position nominated.

d) Each position on the committee will be dealt with individually, and in each case the candidate with the highest vote will be declared the new occupier of that position.

e) Only qualified members in attendance at the AGM will be eligible to vote.

f) In the event of a tie, the candidates receiving less votes will be eliminated, and a re-vote taken on the tied candidates alone. If the result is still a tie, the winner will be decided by the Chairperson's casting vote.

g) Qualified members will have attended at least 25 meetings in the past year.

2) Besides the election of a committee, the AGM shall also serve the following purposes :-

a) To receive the reports of the Chairperson, Secretary, Treasurer, and Syllabus Secretary.

b) To accept the audited accounts of the Society for the preceding year.

c) To approve the format of the Syllabus for the forthcoming year.

d) To discuss and vote upon any proposals or resolutions previously submitted in writing to the Chairperson by members seven days prior to the AGM. Resolutions must be proposed and seconded appropriately. Proposals need not be seconded beforehand, but will need to be so at the AGM if the proposal reaches a resolution stage.

e) At the Chairperson's discretion, proposals for discussion may be invited at the meeting.

f) The outcome of any vote on a resolution will be based on a simple majority of those members present. In the event of a tied vote, the current Chairperson (not the newly elected Chairperson - unless they are one and the same) has the casting vote.

9. Special General Meeting

i) A Special General Meeting (SGM) may be called at any time by the committee; or by the request of 15% or more of the members; such a request shall be made in writing.

ii) A Special General Meeting will have only one item on its agenda, which will be stated on the call to the membership.

10. i) Notice of an impending AGM or SGM must be given/sent to all members by the Secretary at least 10 days prior to the date of meeting, allowing for postal delays.

ii) The quorum for an AGM or SGM shall be 25% of all qualified members, and must include at least one Society officer.

11. Dissolution of the Society

i) In the event of the dissolution of the Society, any remaining funds and assets (after disbursement of any debts) shall be assigned to a suitable local charity or charities.

12. Alterations To This Constitution

i) No alterations/amendments to this constitution shall be made except at a General Meeting properly called /notified and supported by a majority of the voting members present at the meeting.

ii) Any proposed alteration/amendment must be made in writing to the Secretary at least 14 days before any meeting can be held, and who will then inform all members of the proposal and the date of the meeting as required by Rule 10i).

iii) No alteration to Rule 6 is permissible.

iv) Any alteration/amendment to Rule 2 must in no way deflect from the current nature of the Society or its activities.

13. The Society accepts no liability for damage to, or loss of, members' own equipment brought onto the premises, or used in pursuance of a Society venture.

14. Any member borrowing Society equipment for personal use must pay for any damages incurred in such use.

15. The Duties of the Officers and the Syllabus Secretary

i) The Chairperson

a) To chair committee meetings, the AGM, and any SGM that may occur.

b) To exercise the casting vote in any tied voting situation that may arise where such casting vote has been deemed by the other rules to be the tiebreaker.

c) To exercise the casting vote in any tied situation not covered by existing rules.

d) To receive and handle appropriately all proposals and resolutions either brought up by the committee or the general membership.

e) Together with the Secretary, draw up the agenda for committee meetings, the AGM, and any SGM.

f) To make an annual address/report to the AGM.

ii) The Secretary

a) To handle all the correspondence of the Society, both incoming and outgoing, and deal with any matters arising accordingly.

b) Together with the Chairperson, draw up the agenda for committee meetings, the AGM, and any SGM.

c) To record the business of the committee meetings, the AGM, and any SGMs, and maintain those records for reference purposes.

d) To make an annual report to the AGM.

e) To maintain a record of the membership year by year.

iii) The Treasurer

a) To conduct the financial affairs of the Society.

b) To receive all income monies from whatever source, and to pay all bills and expenses from that income.

c) To prepare the annual accounts - income and expenditure report , and the balance sheet , and submit them for approval at the AGM.

d) To advise the committee and members of any ongoing or potential financial problem(s), and to suggest possible solutions to the problem(s) based on analyses of current and past income and expenditure.

e) To implement and act upon any financial decisions made at any committee or General Meeting.

f) To make an annual report to the AGM.

iv) The Syllabus Secretary

a) To prepare a syllabus of future activities for the membership to participate in and / or enjoy, such that the members can prepare for them, look forward to them, and plan their time and activities accordingly.

b) To submit the format of the Syllabus for the following year to the AGM for approval.

c) Organise the Society's competitions, and make arrangements for the judging of said competitions.

d) To forge and maintain links with other clubs and organisations, in order to promote and engage in a wider sphere of interest; organise and / or participate in inter-Society activities and competitions.

e) Make an annual report to the AGM.

END

This constitution was amended and voted upon 7th September 2022.